

DELEGATE CONDUCT

Practices and Procedures (adopted by the BPA Board of Trustees)

- The term “delegate” shall mean ANY MEMBER attending the State or National Leadership Conference.
- Delegates shall abide by all conference rules.
- Delegates shall stay at the approved hotel/motel during the conference.
- Delegates shall respect and abide by the authority delegated to the Executive Committee, presiding officers, committee chairmen, and advisor or authorized representative of the aforementioned.
- Delegates shall attend all sessions and activities assigned unless engaged in some specific assignment taking place at the same time.
- Delegates shall wear acceptable attire to all program activities as specified in the program.
- Delegates shall not smoke in public while wearing the Business Professionals of America official blazer.
- **Illegal** drugs, tobacco, or alcohol, in any form, shall not be possessed or used by any delegate during official functions. Possession is defined as having on one’s person, in one’s belongings such as in a purse or in luggage, in one’s hotel/motel room, or having knowledge that **illegal** drugs, tobacco, or alcohol are in one’s hotel/motel room or in another person’s possession.
- Identification badges shall be worn at all official functions.
- Business Professionals of America shall, under no circumstances, approve or condone the use or serving of alcoholic beverages by anyone during official functions. This is in effect from the time the member leaves home until he/she returns home.
- Business Professionals of America shall, under no circumstances, approve or condone the use of drugs in any form, except for medical purposes, by anyone at the NLC or any other national activity. This is in effect from the time the member leaves home until he/she returns home.
- Delegates violating or ignoring any of the rules will be subject to the actions of the Rules Committee. This committee shall be composed of two national officers, two local advisors, two national Board members, and the President & CEO.
- Spouses are allowed to attend conferences if they officially register as a special registrant. They shall not have membership privileges and shall abide by all conference rules.
- Delegates shall keep their adult advisors informed of their activities and whereabouts at all times.
- Delegates shall not use their own cars or ride in cars belonging to others during the conference unless accompanied by an authorized advisor.
- **NON-REGISTERED INDIVIDUALS WILL NOT BE ALLOWED AT CONFERENCE ACTIVITIES.**
- Delegates shall not patronize public places which would bring reproach to the organization or to themselves.
- Curfew each night shall be MIDNIGHT, and all delegates shall be in their rooms by curfew.
- The approved hotel/motel shall assign certain rooms to male and female delegates.
- Delegates will not be allowed in the rooms assigned to the opposite sex unless accompanied by an official conference advisor.
- Delegates shall conduct themselves in a professional manner.
- Delegates shall not participate or become involved in any way, in the election process of the other divisions.

** Source: Business Professionals of America *Policies and Procedures* Manual. (7/98)

CUYAHOGA VALLEY CAREER CENTER
BUSINESS PROFESSIONALS OF AMERICA
CODE OF CONDUCT

On the back of this form is the Code of Conduct for any student that participates in the Regional, State or National Competition for *Business Professionals of America*. By signing the below waiver you agree to abide by the guidelines set forth by the BPA Board of Trustees.

Student _____ Date _____ Parent/Guardian _____ Date _____

Cuyahoga Valley Career Center has the right to inspect bags, purses, rooms, clothing or any item that may contain material that is "illegal" for the confines of school. This right of inspection will be in effect from the time the student leaves home to the time he/she returns home. By signing the below waiver you agree to abide by the inspection guidelines.

Student _____ Date _____ Parent/Guardian _____ Date _____

Cuyahoga Valley Career Center and the accompanying authorities are not responsible for student misbehavior. Students will be held accountable for their own actions.

Student _____ Date _____ Parent/Guardian _____ Date _____

Upon violation of any of the above guidelines, a Parent or Guardian will be notified and in most cases the student will need to be picked up immediately or may be sent home with the parent/guardian responsible for the cost of transportation. Consequences will be handled at school the same day or if time does not allow, the next day of operation.

If the parent or the student does not sign any portion of this Code of Conduct, he/she will NOT be able to participate in the event